

# NC MECHANICAL INSPECTORS ASSOCIATION SCHOLARSHIP FUND APPLICATION

Applicant's Name \_\_\_\_\_

Date \_\_\_\_\_

Application Deadline: Your application file must be completed by **June 1** each year.

Mailing Address: NC Department of Insurance  
Office of State Fire Marshal  
ATTN: NCMIA-Rebecca Latham  
1202 Mail Service Center  
Raleigh, NC 27699-1202

## ACTION OF THE SCHOLARSHIP FUND COMMITTEE

APPLICATION		AMOUNT AUTHORIZED
<input type="checkbox"/> APPROVED	<input type="checkbox"/> DENIED	\$ _____

THIS GRANT IS AWARDED FOR THE SCHOOL YEAR \_\_\_\_\_

BY \_\_\_\_\_ DATE \_\_\_\_\_

**NOTICE TO APPLICANT:** Please read thoroughly the "Instruction to Applicant" and the "Criteria of Qualifications" sections of this application.

Date \_\_\_\_\_ Phone # \_\_\_\_\_ E-mail Address \_\_\_\_\_

Full Name \_\_\_\_\_  
(First) (Middle or Maiden) (Last)

Home Address \_\_\_\_\_  
(Number, Street, City, State, Zip Code)

Date of Birth \_\_\_\_\_ Age \_\_\_\_\_ Birthplace \_\_\_\_\_

Applicant's Present Occupation \_\_\_\_\_

If employed, name of firm \_\_\_\_\_

Address of firm \_\_\_\_\_

Name of Father or Mother (or Guardian) who holds a mechanical inspection certificate including their work phone number and e-mail address:

\_\_\_\_\_

Mechanical Certificate Number and Issue Date \_\_\_\_\_

Home Address \_\_\_\_\_  
(Number, Street, City, State, Zip Code)

Is this person employed by a Municipality, County, or State? (Yes or No) \_\_\_\_\_

If so, give name of the Municipality, County, or State where employed \_\_\_\_\_

Is the Municipality, County, or State current in payment of Association dues? \_\_\_\_\_ (Check with parent or guardian.)

Title of position or job \_\_\_\_\_

How many years of active mechanical field inspection and/or plan review experience? \_\_\_\_\_  
(experience can be a cumulative experience with multiple jurisdictions)

Name of Spouse (or Additional Guardian) \_\_\_\_\_

Home Address \_\_\_\_\_  
(Number, Street, City, State, Zip Code)

Is this person employed by a Municipality, County, or State? (Yes or No) \_\_\_\_\_

If so, give name of the Municipality, County, or State where employed \_\_\_\_\_

Title of position or job \_\_\_\_\_ For how long? \_\_\_\_\_

If not, give occupation and place of employment \_\_\_\_\_

I hereby apply for a NC Mechanical Inspectors Association grant to enable me to (begin)/(continue) my education at

\_\_\_\_\_ located at \_\_\_\_\_  
(College, University, Trade School, etc.)

For session beginning \_\_\_\_\_, 20\_\_ and ending \_\_\_\_\_, 20\_\_

My classification will be \_\_\_\_\_  
(Freshman, Sophomore, Junior, Senior)

My intended vocation is \_\_\_\_\_

My intended major is \_\_\_\_\_

Name of high school, preparatory school, college, etc., you have attended or are currently enrolled in:

SCHOOL	LOCATION	DATE FROM	DATE TO

Please indicate the following:

Honors received \_\_\_\_\_

Clubs or fraternities \_\_\_\_\_

Extracurricular activities \_\_\_\_\_

Hobbies \_\_\_\_\_

Additional information \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Applicant: Please provide a minimum one page handwritten personal essay stating why you are deserving of this award and attach it to the application.

## INSTRUCTIONS TO APPLICANT

1. This application has been prepared as a frank and friendly means of obtaining necessary information regarding the applicant, and the applicant is required to give all information requested. Read the contents carefully and understand each question and all information requested.
2. Before filling in the application, draft your answers on an extra application form as your file copy and worksheet. Little consideration will be given to carelessly prepared applications.
3. Every question and statement must be answered and submitted. Do not answer any question with a check mark. If your answer is “none” or “does not apply”, it should be so stated. If spaces are inadequate for some answers, use a separate sheet of paper.
4. Answers must be neatly HAND PRINTED by applicant in ink. Please do not type.
5. Place name in proper space on front page of application.
6. Attach minimum one page HAND WRITTEN personal essay stating why you are deserving of this award to application.
7. Have three (3) letters of recommendation, two (2) of which must be from teachers or faculty members, mailed directly to the NC Mechanical Inspectors Association
8. Have an up-to-date copy of your high school or college transcript of academic record mailed directly to the NC Mechanical Inspectors Association.
9. Return the completed application with any other required submittal or requested information to the NC Mechanical Inspectors Association.
10. Prospective freshmen: Have your ACT or SAT score sent directly to the NC Mechanical Inspectors Association.
11. E-mail a digital picture that is suitable for an award ceremony to Mr. Dan Dittman at [dan.dittman@ncdoi.gov](mailto:dan.dittman@ncdoi.gov).
12. All requested information is required for consideration of applicant. You are requested to verify with Ms. Rebecca Latham at 919-647-0013 that your file for your application is complete well in advance of the application deadline. Incomplete applications will not be considered. Any questions concerning this scholarship may be directed to Ms. Rebecca Latham [Rebecca.Latham@ncdoi.gov](mailto:Rebecca.Latham@ncdoi.gov) or Mr. Dan Dittman at [dan.dittman@ncdoi.gov](mailto:dan.dittman@ncdoi.gov).

## CRITERIA OF QUALIFICATION OF STUDENT APPLICANTS

The NC Mechanical Inspectors Association Scholarship Committee may establish reasonable and operable procedures and qualifications for determining the selection of the student or students considered as recipients of grants from the Association funds, provided it is not in conflict with criteria or guidelines herein stated and as follows:

1. The student applicant shall be a spouse, child, or dependent of a living mechanical inspection certificate holder who is working for a building inspection department of the City, County, or State Government, and further that such City, County, or State Agency or department shall be an active member of the NC Mechanical Inspectors Association for at least five (5) years. The mechanical inspection certificate holder shall be an active mechanical inspector with a minimum of five (5) years' mechanical field inspection and/or plan review experience, beginning minimally with a probationary certificate. In order to be eligible for a scholarship, the jurisdiction must be in good standing in payment of Association dues.
2. The student applicant shall agree that the use of grant funds shall be predicated on his or her enrollment or continuance of education in a recognized and/or accredited school such as a college, university, trade school, business college, or as may be acceptable to the NC Mechanical Inspectors Association Scholarship Committee and Board of Directors.
3. The applicant shall possess qualities of good character and integrity.
4. The applicant shall provide a record or evidence of satisfactory scholastic or school grades, ability, ambition, and desire for continuance of education.
5. The grant of funds may be utilized by a student for continuance of succeeding year or years upon satisfactory academic progress, subject to review by the NC Mechanical Inspectors Association Scholarship Committee. The maximum number of years that funds may be granted a student is four (4) years. All students desiring continuation of funding must apply each year by submitting this application form.

I solemnly affirm to the correctness of the information supplied in this application and have thoroughly read and understand the "Instructions to Applicant" and the "Criteria of Qualification" sections as transmitted herewith. If a grant is provided, I agree and promise to use it for no other purpose than as set forth in the "Criteria of Qualification" section above.

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Applicant's Signature

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Date